



**CHECKLIST**  
**for compliance of cooperatives with the requirements of the ALE SRO**  
**"National Association of Cooperatives and Other Forms of Economic**  
**Communities of the Republic of Kazakhstan" to counteract their**  
**transformation into financial pyramids**

Mission of the ALE SRO "National Association of Cooperatives and Other Forms of Economic Communities of the Republic of Kazakhstan":

- Creating conditions for the development of cooperatives and other forms of economic communities as an effective mechanism for improving the welfare of people through their self-organization, self-government, cooperation and mutual assistance.
- Development and implementation of standards, rules, procedures for interaction with state bodies and self-regulatory bodies for the activities of cooperatives, ensuring the protection of the rights and property of shareholders of the cooperative, the development of the cooperative movement and the fight against financial pyramids.

№	Model charter of a cooperative	Rationale
1	Model charter of a cooperative	Self-regulatory bodies of the SRO adopted a model Charter of the cooperative, which ensures maximum transparency of the cooperative's activities and protection of the rights of the shareholders of the cooperative.
2	Availability of a business plan for the cooperative. The budget for the costs of the cooperative. Cooperative income plan. Consumer privileges of members of the cooperative.	According to the requirements of our SRO, shareholders must understand exactly how the membership fees of the cooperative are calculated, where they will be sent. From what sources of income will the benefits and consumer privileges of the members of the cooperative be formed, as well as how the resource support for the work of the cooperative will be provided. Shareholders must have a basic plan for monitoring the work of the cooperative.

3	The annual work plan of the cooperative.	Shareholders must understand the work schedule and KPI of the effectiveness of the executive bodies of the cooperative.
4	Mandatory Certification of suppliers of the cooperative by the general meeting of shareholders of the cooperative or selection of a supplier from the register of already previously certified suppliers by the cooperative business accelerator on the SRO website. A cooperative business accelerator must be trained and certified by an SRO.	Counteracting money laundering or theft of cooperative shareholders through fly-by-night companies. It is also an effective mechanism to counteract the transformation of a cooperative into a financial pyramid.
5	Compulsory training and certification of the Chairman of the cooperative.	The chairman must fully understand his responsibility and be competent in managing the cooperative. Also, through the register of chairmen of cooperatives, SROs have the opportunity to protect shareholders from unreliable chairmen of cooperatives who have already been convicted of theft or poor management of cooperatives.
6	Registration of shareholders in the Unified National Register of Cooperative Shares, certified by the SRO.	A record of membership in the cooperative and the rights of shareholders must be kept in a register independent and unaffiliated from the Chairman of the cooperative, certified by the SRO. This allows you to protect the shareholder from the unauthorized exclusion of the shareholder from the cooperative without notice or the replacement of one shareholder in the cooperative with another. The shareholder must have information: the number of members of the cooperative, the amount and form of their share contribution, the rights of shareholders to consumer privileges provided by the cooperative, and also see all documents on the organization of the work of the cooperative and the financial statements of the cooperative. The register must also reflect information on the membership fees paid by the shareholder to the cooperative. It is also an effective mechanism to counteract the transformation of a cooperative into a financial pyramid.

7	<p>Registration of a shareholder as a member of a cooperative cannot be carried out through an individual, individual entrepreneur or legal entity, exclusively determined by the Chairman or employee of the cooperative.</p> <p>The shareholder must have a free choice of an independent cooperative agent from the register of cooperative agents who have been trained and certified by the SRO. The services of a cooperative agent are paid directly to the cooperative agent by the shareholder, and the cooperative agency has obligations and liability to the shareholder for the correct explanation of the rights, obligations and conditions for participation by the shareholder in the cooperative.</p>	<p>The chairman of the cooperative has a conflict of interest with the shareholder. The chairman of the cooperative may not be interested in the full understanding of the shareholder of his rights and obligations. Also, the chairman of the cooperative may be interested in the incorrect registration of the shareholder's membership in the cooperative. The chairman of a cooperative is strictly prohibited from being a cooperative agent in his cooperative.</p>
8	<p>The chairman of the cooperative publishes the financial statements of the cooperative's activities on the website of the register of cooperative shares of the SRO.</p>	<p>An effective mechanism for the transparency of a cooperative and a mechanism to counteract the transformation of a cooperative into a financial pyramid.</p>

**Kazybek Shaikh**



**President**

**ALE SRO Shaikh K.A. "National Association of Cooperatives  
and Other Forms of Economic Communities of the Republic of Kazakhstan"**